

# PUBLIC COURSE TRAINING CALENDAR

Cape Town  
&  
Midrand  
2021

## EDUCATION, TRAINING AND DEVELOPMENT

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<a href="#">Introduction to Outcomes-Based Education</a> (Now Online)	1	R1500 (R1500)	25	-	8	-	17	-	12	-	27	-	15	-
<a href="#">Assessor</a> (Now Online)	4	R5 324 (R5 324)	25-28	-	8-11	-	17-20	7-10	12-15	-	27-30	-	15-18	-
<a href="#">Facilitate Learning</a> (Now Online)	3	R4 900 (R4 900)	-	3-5	-	6-8	-	7-9	-	17-19	-	6-8	-	8-10
<a href="#">Moderator</a> (Now Online)	2	R4 070 (R4 070)	-	18-19	-	29-30	-	24-25	-	26-27	-	28-29	-	2-3
<a href="#">Skills Development Facilitator</a> (Now Online)	4	R6 655 (R6 655)	-	-	18-19, 29-30	-	-	3-4, 17-18	-	-	-	11-12, 25-26	-	-
<a href="#">Design &amp; Development of Learning Programmes</a> (Now Online)	4	R5 143 (R5 143)	-	8-10, 26	-	-	-	-	5, 14-15, 30	-	-	-	2-4, 26	-
<a href="#">Assessment Tool Design</a> (Now Online)	2	R4 070 (R4 070)	-	-	22-23	-	-	-	-	4-5	-	-	29-30	-
<a href="#">Qualification: National Certificate in ODETDP</a> (Now Online)	1 Year	R21 340 (R21 340)	-	-	-	-	-	12	-	-	-	-	13	-
<a href="#">Qualification: National Diploma in ODETDP</a> (Now Online)	1 Year	R26 620 (R26 620)	-	-	-	-	-	12	-	-	-	-	13	-

**Kindly note:** all costs are quoted exclusive of VAT.

For more information or to make a booking please [contact us](#).

There is a **minimum and maximum number** of delegates that would be accommodated to proceed with a workshop.

\*Assessment cost not included

## CONTACT CENTRE PROGRAMMES

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<a href="#">Qualification: FETC Contact Centre Operations (Now Online)</a>	1 Year	R24 200 (R24 200)	-	-	-	-	-	5	-	-	-	-	20	-
<a href="#">Qualification: National Diploma in Contact Centre Management (Now Online)</a>	2 Year	R38 500 (R38 500)	-	-	-	-	-	5	-	-	-	-	27	-

## LEADERSHIP DEVELOPMENT PROGRAMMES

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<a href="#">Qualification: Management (Level 3) (Now Online)</a>	1 Year	R18 000	-	-	-	-	8	-	-	-	-	-	6	-
<a href="#">Qualification: Management (Level 4) (Now Online)</a>	1 Year	R22 500 (R22 500)	-	-	-	-	15	-	-	-	-	-	20	-
<a href="#">LP1 Planning as a Management Function (Level 4) (Now Online)</a>	4	R5 596	19-22	-	-	26-29	-	-	-	3-6	-	-	-	-
<a href="#">LP2 Organizing as a Management Function (Level 4) (Now Online)</a>	4	R5 596	-	9-12	-	-	10-13	-	-	-	13-16	-	-	-
<a href="#">LP3 Leading as a Management Function (Level 4) (Now Online)</a>	4	R5 596	-	-	8-11	-	-	21-24	-	-	-	18-21	-	-

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<a href="#">LP4 Controlling as a Management Function (Level 4) (Now Online)</a>	4	R5 596	-	-	-	5-8	-	-	12-15	-	-	9-12
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## 2030 WORKFORCE SKILLS

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<a href="#">Emotional Intelligence (EQ) (Now Online)</a>	2	R5 750 (R600)	14-15		-	-	26-27	-	-		28-29	-		2-3
<a href="#">Creativity (Now Online)</a>	2	R5 750 (R600)		1-2		-	-	14-15	-	-		26-27	-	
<a href="#">Collaborative Management (Now Online)</a>	2	R3 999 (R600)	-	-	-	-	-	17-18	-	-	-	11-12	-	-

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SHORT COURSES														
WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<a href="#">Assertiveness</a>	1	R2 500	19	-	-	-	4	-	-	-	2	-	-	-
<a href="#">Conflict Handling</a>	1	R2 500		4	-	-		2	-	-		6	-	-
<a href="#">Conflict Management</a> (Now Online)	1	R2 500 (R299)	26	-	-	-	12	-	-	-	8	-	-	-
<a href="#">Diversity Conversations</a>	1	R2 100	-	22	-	-	-	28	-	-	-	1	-	-
<a href="#">Interpersonal Skills</a>	1	R2 500	15	-	-	-	25	-	-	-	27	-	-	-
<b>Negotiation Skills</b>	2	R3 300		15-16				7-8				14-15		
<a href="#">Problem Solving and Decision Making</a>	1	R2 500	-	25	-	-	18	-	-	10	-	-	15	-
<a href="#">Stress Management</a>	1	R2 500	-	-	15	-	-	30	-	-	21	-	-	6
<a href="#">Effective Business Writing</a>	2	R3 300	11-12	-	1-2	-	3-4	-	-	-	9-10	-	-	-
<a href="#">Managing Meetings</a> (Now Online)	1	R3 000 (R299)	-	8	-	-		28	-		-	12		-

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